

Center Name: Marlene Ortiz		Address: 3563 Placita Real Loop Santa Fe, NM 87507			Phone: (505)316-6251		
License Number: 151398	Issue Date: 03/15/2017	Expiration Date: 03/14/2018	Type: 2 Star Family Child Care Home		Status: Licensed		
Capacity					Census		
Over Age 2:	4	Under Age 2:	2	Night Care:	0	Playground:	0
						Over 2:	3
						Under 2:	2
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM	Closed	Closed
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM		
# of Classrooms: 1	Purpose: Annual		Date: 01/09/2018		Time: 01:13 PM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Compliance
8.16.2.32 D CHILDREN'S RECORDS	Compliance
8.16.2.32 E PERSONNEL RECORDS	Compliance
8.16.2.32 F PERSONNEL HANDBOOK	Compliance
Personnel & Staffing	
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Compliance
Services & Care of Children	
8.16.2.34 A GUIDANCE	Compliance
8.16.2.34 B NAPS OR REST PERIOD	Compliance
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Non-compliance

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Services & Care of Children		
<p>Deficiencies Feeding practices are inappropriate as evidenced by children lying down with bottles in thier mouths. Regulation: 8.16.2.34C(10)</p> <p>Corrective Action Plan Proper feeding practices will be followed. Date to be Completed: 01/09/2018</p>		
8.16.2.34 D DIAPERING AND TOILETING		Compliance
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.34 F NIGHT CARE		N/A
8.16.2.34 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.34 J OUTDOOR PLAY		Compliance
8.16.2.34 K SWIMMING, WADING AND WATER		Not Inspected
8.16.2.34 L FIELD TRIPS		N/A
Food Service		
8.16.2.35 B MEALS AND SNACKS		Compliance
8.16.2.35 C MENUS		Compliance
8.16.2.35 D KITCHENS		Compliance
8.16.2.35 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.36 A HYGIENE		Compliance
8.16.2.36 B FIRST AID REQUIREMENTS		Compliance
8.16.2.36 C MEDICATION		Compliance
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES		Compliance
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		N/A
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING		Non-compliance
<p>Deficiencies The Kitchen has a heavy accumulation of dirty dishes left in the sink. Regulation: 8.16.2.38A(1)</p> <p>Corrective Action Plan A routine will be established to assess all areas of the premises for cleanliness , safety and potential hazards. Date to be Completed: 01/10/2018</p>		
8.16.2.38 B PEST CONTROL		Compliance
8.16.2.38 C MECHANICAL SYSTEMS		Compliance

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Buildings, Grounds & Safety		
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL <u>Deficiencies</u> Electrical outlets within reach of children in the home are not safety outlets and they do not have protective covers. Regulation: 8.16.2.38D(2) <u>Corrective Action Plan</u> Protective covers will be added. Date to be Completed: 01/12/2018		Non-compliance
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.38 G SAFETY COMPLIANCE <u>Deficiencies</u> The home's fire extinguisher does not have a tag with a date verifying yearly inspection. Regulation: 8.16.2.38G(2) <u>Corrective Action Plan</u> The fire extinguisher will be inspected and have an official tag noting the date of inspection . Date to be Completed: 01/19/2018		Non-compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.38 I PETS <u>Deficiencies</u> The home does not have a record of inoculations for a pet dog in the home. Regulation: 8.16.2.38I(2) <u>Corrective Action Plan</u> An inoculation record will be obtained and kept on file for future review. Date to be Completed: 02/09/2018		Non-compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



01/09/2018



01/09/2018

Surveyor: Franchesca Archuleta	Date	Facility Rep: Marlene Ortiz	Date
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